

SHOSHONE JOINT SCHOOL DISTRICT NO. 312  
BOARD OF TRUSTEES' MEETING MINUTES

Tuesday: October 12, 2021

6:30 p.m. Board Work Session

7:00 p.m. and Regular Board Meeting

**Board Work Session: 6:30 p.m.**

Present:

**Board Members:** Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees Oscar Rodriguez. The board work session began at 6:36 p.m. as a quorum was established.

**Staff:** Dr. Rob Waite, Principal Kelly Wilkins, Business Manager Shannon Harris, Shoshone Education Association (SEA) president, Denice Christensen, and Clerk Heather Wallace.

**Absent:** Trustee William Marsh. Excused by the Board of Trustees

Principal Kelly Chapman- Due to sports schedule. Excused by the Board of Trustees.

Zone 1 vacant

**Guest:** R. Michael Burr, C.P.A. (school auditor)

**2020-2021 Financial Audit Presentation- R. Michael Burr, C.P.A. :**

Dr. Waite introduced Mr. Burr as the District's auditor who is in attendance to present the 2020-2021 financial audit. Before the report, Dr. Waite briefly provided an explanation of what a budget is, budget procedures, and finally how the budget ends at the audit process.

At this time, Mr. Burr provided the Board with a hard copy of the Annual Financial Report (audit) for 2020-2021 budget year and the following topics were reviewed between the Board of Trustees, administration, and other members present.

- Mr. Burr stated the audit process went smoothly and all requested information was provided in a neat and orderly fashion.
- The Board was directed to pages 8-9 of the report for the Balance Sheet as of June 30, 2021.
- Statement of Revenues, Expenditures, and Changes in Fund Balance
  - a. General Fund balance
  - b. Food Service Fund balance
  - c. Debt Service Fund balance.
  - d. Capital Project Fund balance
  - d. Other Governmental Funds and their balances.
- GASB Number 87- Leases will be going into effect in 2021-2022 school audits.
- Pages 78-79 Management Letter: Mr. Burr reviewed and explained the purpose of the management letter.

Further Discussion took place on:

- Due to federal funding being over the \$750,000 cap, the district was required to have an "single audit" done of federal funds.
- Support unit revenues, budgeting, possible funding cuts. Dr. Waite addressed this issue by explaining the district established a budget on conservative support units, funding, and inflated expenses.

1 At this time Mr. Burr asked if there were further discussions or questions the Board of Trustees  
2 may have; none were brought forth from those in attendance. The Board of Trustees thanked Mr.  
3 Burr for his time in preparing and presenting the audit.

4  
5 **Regular Monthly Meeting 7:00 p.m.**

6  
7 **I. Call to Order:**

8 The monthly school board meeting was called to order at 7:15 p.m. by Chair Anthony Bozzuto.  
9 Meeting was held in the Shoshone School Art Room (#278) located at 61 East Highway 24,  
10 Shoshone, Idaho.

11  
12 Present:

13 **Board Members:** Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustee Oscar Rodriguez.

14 **Staff:** Dr. Rob Waite, Principal Kelly Wilkins, Shoshone Education Association (SEA) president,  
15 Denice Christensen, and Clerk Heather Wallace.

16 **Absent:** Trustee William Marsh. Excused by the Board of Trustees

17 Principal Kelly Chapman- Due to sports schedule. Excused by the Board of Trustees.

18 Trustee Zone 1 Vacant

19 **Guest:** None

20  
21 **II. Pledge of Allegiance:** Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.

22  
23 **III. Consideration of Public Input:**

24 A. Request to Appear before the Board (4105F) was not presented to the board clerk at the time  
25 of the meeting.

26  
27 **IV. Reports:**

28 A. Shoshone Education Association (S.E.A.): Mrs. Christensen reported the school year is going  
29 well and the staff is glad to be in school with students.

30 B. Shoshone Teachers: No report for October

31 C. Student Body: No report for October

32 D. Goals and School Improvement: No report for October

33  
34 **V. Consent Agenda:**

35 A. Approval of Agenda

36 B. Approval of the Minutes:

37 1. September 14, 2021 Regular Board Meeting

38 C. New Hires: Classified: *Brittani Gavina-* *Para Professional*

39 *Allysen Juarez-* *Para Professional*

40 *Jr. High Assistant*

41 *Girls Basketball Coach*

42  
43 D. Weekly Principal/Superintendent Reports

44 E. Accept as Presented

45  
46 Vice-Chair Race made a motion to accept the agenda as presented. Trustee Rodriguez seconded.

47  
48 Discussion: Principal Wilkins reported a survey was given to parents about in-person or phone  
49 calls for parent teachers conferences. Results showed phone calls were slightly preferred over in-  
50 person so the district will offer parents both avenues for conferences. Trustee Rodriguez asked if

1 video conferencing was a possibility. Principal Wilkins replied she hadn't thought of that but  
2 accommodations could be made if needed.

3  
4 Chair Bozzuto stated with no more discussion on item V. Consent Agenda called for votes of all  
5 those in favor vote aye, all those opposed say so. Motion passed by three aye votes to zero  
6 opposed votes.

7  
8 **VI. Financials:**

9 A. Accounts Payables

10 B. Financials: District

11 Secondary

12 Elementary

13 C. 2020-2021 Financial Audit Report

14  
15 Vice-chair Race made a motion to approve the accounts payables, financial statements and the  
16 2020-2021 audit report as presented. Trustee Rodriguez seconded.

17  
18 Discussion: Dr. Waite reported on behalf of the business manager the following:

- 19 • Audit adjustments and accruals have been made and the new fiscal budget is in  
20 place.
- 21 • Most federal program applications have been approved. Those funds are  
22 showing negative balances but reimbursements will be requested.
- 23 • New COVID funds have been added:
  - 24 a. Funds 250 and 254
  - 25 b. Fund 257 (IDEA Part B) will be receiving two additional grant funds. These  
26 funds will be COVID related for the Special ED department.
- 27 • Fund 238 has been added as instructed by the Department of Education. This  
28 fund is used to report the Student Body Account on the annual report. The  
29 student body accounting is still being done through the high school office.

30  
31 Chair Bozzuto stated with no more discussion on item VI. Financials, called for a vote of those in  
32 favor say aye. All those that oppose say so. Motion carried by three aye votes to zero nay votes.

33  
34 **VII. Board Business**

35 A. Trustee Zones- Boundary changes due to census population-Pending State Board Approval

36  
37 Vice-chair Race made a motion adopt Trustee Zone Boundaries pending State Board Approval as  
38 presented. Trustee Rodriguez seconded.

39  
40 Discussion: Dr. Waite explained the committee met to go over the map and make adjustments due  
41 to population sizes. A map of the zones was provided to the Board of Trustees and Dr. Waite  
42 explained that certain areas of zones 1 and 3 would be moved into zone 5 to even up the numbers  
43 as required.

44  
45 Chair Bozzuto stated with no more questions on item VII. Board Business Trustee Zones called  
46 for a vote of all those in favor say aye. All those that oppose say so. Motion carried by three aye  
47 votes to zero nay votes.

1  
2 **VIII. School Board Training- School Improvement**

3 A. 2020-2021 Date Dive, With updates to 2021.

4 Dr. Waite broke this section into two parts regarding the strategic plan.

5 Part 1: Verbiage in the strategic plan states the district will gather input and information as part  
6 of the decision making process. The proper way to gather input is to follow policy. At this time  
7 Dr. Waite reviewed policies and procedures that address public input, including during a board  
8 meeting. To better understand the policies, Dr. Waite provided several examples. Board policy  
9 also includes a *Communication Plan*, in which was reviewed by the those in attendance.

10  
11 Part 2: Data Information. The district’s strategic plan includes data information related to  
12 students’ growth and school involvement (it is noted this information does identify student  
13 personal information. Percentage are used for the data). Dr. Waite reviewed this information as  
14 follows:

- 15 • Goal 1: Students at Advanced or Proficient Level.
- 16 • Goal 2: Students at Basic Level.
- 17 • Goal 3: Students at Below Basic Level.
- 18 • Goal 4: High School Completers.
- 19 • Goal 5: Percentage of students that complete the readiness measure administered by the  
20 counselor that also completes a college credit course during the school year.
- 21 • Goal 6: Percentage of students involved in at least one extra-curricular activity.
- 22 • Goal 7: Maintain classroom hours.
- 23 • Goal 8: Increase job embedded professional development time.
- 24 • Goal 9: Student needing help will be identified and have RTI intervention plans  
25 developed.
- 26 • Goal 10: State testing results, the percentage of students Advanced or Proficient in  
27 comparison to state averages.
- 28 • Goal 11: State Testing results, the percentage of students Advanced or Proficient in  
29 comparison to state averages for students that are economically disadvantaged.

30  
31 Dr. Waite also reported the districts capacity builder (a person hired by the State Department of  
32 Education to consult with districts on education improvements), reported to SDE the  
33 improvement the district’s student population has made. Including increase in ELA scores, double  
34 digit increase in Math subjects, grades 9 and 10 ELA scores higher than the state average and two  
35 High Desert High School students proficient in ELA testing.

36  
37 In closing Dr. Waite stated the data shows that staying in school increases testing scores and is  
38 positive for the students.

39  
40  
41 **IX. Motion for Adjournment:**

- 42 A. Next Meeting:  
43 Tuesday, November 09, 2021  
44 Board Work Session: 6:30 p.m.  
45 Regular Board Meeting: 7:00 p.m.  
46 Shoshone High School Art Room (#278)  
47 61 East Highway 24  
48 Shoshone, Idaho 83352  
49

1 Vice-chair Race made a motion to adjourn the meeting at 7:43 p.m. with Trustee Rodriguez  
2 seconding.

3

4 Discussion: None

5

6 Chair Bozzuto stated all those in favor say aye. Motion carried by three aye votes to zero nay  
7 votes.

8

9

10 Heather Wallace

11 District Clerk

12 October 12, 2021

13

14 This document serves as the official minutes of the October 12, 2021 Board Meeting. An audio  
15 recording is **not** available of this meeting.