

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES

Tuesday, June 11, 2024

6:30 p.m.	Budget Hearing
6:40 p.m.	Board Work Session
<u>7:00 p.m.</u>	<u>Regular Monthly Board Meeting</u>

Budget Hearing: 6:30 p.m.

Present:

Board Members: Vice-Chair Oscar Rodriguez. Trustees Lorie Race, and Jose Regalado. It was noted a quorum was present for the budget hearing.

Staff: Dr. Rob Waite, Principals Kelly Chapman and Kelly Wilkins. Shoshone Education Association (SEA) Representative Denice Christiansen and Clerk Heather Wallace.

Absent: Trustee Margarita Juarez due to prior commitments. Excused by the Board of Trustees. It is noted that Zone 3 remains vacant of a Trustee and a Chairman of the Board has not been elected.

Guest: None

I. 2024-2025 Budget Hearing

NOTICE WAS HEREBY GIVEN, the Board of Trustees of Shoshone Joint School District NO. 312, Lincoln and Jerome Counties, will hold a public hearing on the Maintenance and Operation Budget, including Special funds for the 2024-2025 school year. This public hearing was called pursuant to Section 33-801, Idaho Code. Notice was published in *The Courier Newspaper* on May 29, 2024, June 5, 2024, and was posted on May 25, 2024, more than ten (10) days prior to the hearing. A copy of the proposed budget was made available to the public beginning on May 24, 2025.

Vice-Chair Rodriguez opened the budget hearing at 6:35 p.m. and invited the floor to participate in public comment and discussion.

Dr. Waite stated the budget has been reviewed by the Budget Committee and recommended to the Board of Trustees before the date of this meeting. Dr. Waite also reported the district has been able to add the carryover amount by using COVID funding for expenses and receiving extra state funding. Dr. Waite asked if there were any comments or questions. None were brought forth.

At the Board discretion, the Budget Hearing remained open during the *Board Work Session* to provide an opportunity for any late attendees to ask questions or make comments.

No further questions or comments were brought before the Board or administration; therefore, Vice-Chair Rodriguez stated the budget hearing closed at 7:08 p.m.

1 **Board Work Session: 6:30 p.m.**

2
3 Present:

4 **Board Members:** Vice-Chair Oscar Rodriguez, Trustees Lorie Race and Jose Regalado. The
5 board work session began at 6:40 p.m. It was noted a quorum was present for the work session.

6 **Staff:** Superintendent Dr. Waite, Principals Kelly Chapman and Kelly Wilkins, Shoshone
7 Education Association (SEA) Representative Denice Christiansen, and Clerk Heather Wallace.

8 **Absent:** Trustee Margarita Juarez due to prior commitments. Excused by the Board of Trustees.

9 It is noted that Zone 3 remains vacant of a Trustee and a Chairman of the Board has not been
10 elected.

11 **Guest:** None

12
13 **I. Year in Review:**

14 Dr. Waite stated portion of the agenda is actually the *Annual State of the District Review* and
15 items of discussion will be used to create the annual "*Board / Superintendent Evaluation: State of*
16 *the District*" document. The document will be presented to the Board of Trustees during the July
17 board meeting.

18
19 **Regular Monthly Meeting 7:00 p.m.**

20
21 **I. Call to Order:**

22 The monthly school board meeting was called to order at 7:08 p.m. by Vice-Chair Oscar
23 Rodriguez. Due to the absence of a Chair, Vice-Chair Rodriguez conducted the regular meeting.
24 Meeting was held in the Shoshone School Art Room (#309) located at 61 East Highway 24,
25 Shoshone, Idaho.

26
27 Present:

28 **Board Members:** Vice-Chair Oscar Rodriguez, Trustees Lorie Race, and Jose Regalado. It was
29 noted a quorum was present.

30 **Staff:** Superintendent Rob Waite, Principals Kelly Chapman and Kelly Wilkins, Shoshone
31 Education Association (S.E.A.) Representative Denice Christiansen, and Clerk Heather Wallace.

32 **Absent:** Trustee Margarita Juarez due to prior commitments. Excused by the Board of Trustees.

33 It is noted that Zone 3 remains vacant of a Trustee and a Chairman of the Board has not been
34 elected.

35 **Guest:** None

36
37 **II. Pledge of Allegiance:** Vice-Chair Rodriguez led the Board and staff in the *Pledge of*
38 *Allegiance*.

39
40 **III. Consideration of Public Input:**

41 A. Request to Appear before the Board (4105F): The clerk received no request to appear before
42 the Board.

43
44 **V. Reports:**

45 A. S.E.A.: No report for the month of June.

46 B. Shoshone Teachers: Mrs. Christiansen reported the last couple of days of school went great
47 and there were activities for the students to participate in. Also reported was that Kindergarten
48 and Senior graduations went well and the year ended in a good spot for all.

49 C. Student Body: No report for the month of June.

50 D. Goals and School Improvement: Combined with *VIII. School Improvement*.

1 It was noted the principals gave their reports at this time.

2 Principal Wilkins reported on the following:

- 3 ❖ Twenty-Seven fifth graders ended up going on the Outdoor School/ Camping Trip. There
- 4 were a lot of adventures and students learned how to set up tents, how to fish, and much
- 5 more. Students from the high school outdoor classes came to the camp one day and set
- 6 up stations to show students different skills.
- 7 ❖ Both principals are excited about the student data report; the data is showing how well
- 8 the students did this year and what the schools are accomplishing.

9
10 Principal Chapman report the following:

- 11 ❖ The English Language Arts, Science, and Math teachers are meeting over the summer, to
- 12 collaborate and prepare for the fall.

13
14 Vice-Chair Rodriguez stated the graduation set-up of the chairs and not using the stage was liked
15 much better. The Board of Trustees were in agreement. Vice-Chair Rodriguez continued the
16 discussion by asking about the possibility of purchasing a bigger video projector / screen. Further
17 discussion took place on the advantages of having a bigger video system and the multi-uses it
18 could provide. Principal Chapman was in agreement and stated this has been a goal of hers.
19 Further discussion took place on possible options to improve the video and audio systems.
20 Principal Chapman will do some research and report back.

21
22 **ACTION ITEMS**

23
24 **V. Consent Agenda:**

- 25 A. Approval of Agenda
- 26 B. Approval of the Minutes: May 14, 2024 Regular Board Meeting Minutes
- 27 C. Weekly Principal/Superintendent Reports
- 28 D. Accept as Presented

29
30 Trustee Race made a motion to accept the consent agenda as presented. Trustee Regalado
31 seconded.

32
33 Discussion: None

34
35 Vice- Chair Rodriguez called for a vote for all those in favor of accepting please say aye. Motion
36 carried unanimously.

37
38 **VI. Financials:**

- 39 A. Accounts Payable
- 40 B. Financial Statements: District May 2024
- 41 Secondary May 2024
- 42 Elementary May 2024

43
44 Trustee Race made a motion to approve the Accounts Payables and Financial Statements as
45 presented. Trustee Regalado seconded.

46
47 Discussion: Dr. Waite read the following report from the business manager:

- 48 ❖ June is a month of transfers per the budget. Finishing this budget year, receiving final
- 49 payments for the State Department of Education and grant reimbursements.
- 50 ❖ The June 2024 Financial Statement will reflect the transfer of the Property Tax Relief

1 funds from accounting fund 435 to the general fund to offset the supplemental levy. The
2 supplemental levy is \$300,000 and the taxpayers are paying \$105,060 with the Property
3 Tax Relief funding paying \$194,940. Dr. Waite briefly reviewed the process of the
4 Property Tax Relief legislation.

5 ❖ The Financial Audit is scheduled for July 22 and July 23, 2024.
6

7 Trustee Lorie Race asked for clarification of budget fund 100611- College and Career. The
8 budgeted amount of expenses were \$10,000 and actual expenses are recorded as \$24,000. Dr.
9 Waite explained that in previous years, the District had not used all of the funding received for
10 College and Career; therefore, the fund had a carryover balance to use. Some other factors
11 included more students qualified and participated in college visits, traveling expenses like airfare,
12 hotels have increased in costs, and finally the added expense of the cancellation and rescheduling
13 part of the annual junior college visit to Arizona and Nevada.
14

15 Vice-Chair Rodriguez asked if there were more discussion, receiving none, called for a vote of all
16 those in favor say aye. Motion carried unanimously.
17

18 **VII. Board Business**

19 A. Approval of the proposed 2024-2025 Budget

20 Trustee Race made a motion to approve the proposed 2024-2025 Budget as presented. Trustee
21 Regalado seconded.
22

23 Discussion: None
24

25 Vice-Chair Rodriguez called for a vote of all those in favor say aye. Motion carried unanimously.
26
27

28 **VIII. School Board Training- School Improvement**

29 A. Summer Activities

30 Dr. Waite reported teachers are busy this summer by going to summer trainings, several are
31 taking college classes to further their teaching endorsements and certifications. The District has
32 hired several students to help with summer maintenance due to lack of adult interested in working
33 over the summer. Dr. Waite also reported bid openings for the new shop will take place over the
34 summer and construction should be happening soon. Summer school starts June 17th and will
35 last four weeks with the week of July 4th off. The elementary referred 70 students and the middle
36 school referred 40 students to summer school.
37

38 Principal Chapman reported they did hold attendance appeals and saw 18 students. This is a little
39 more than normal.
40

41 **IX Motion for Adjournment:**

42 A. Next Meeting:

43 Tuesday: July 09, 2024

44 Board Work Session: 6:30 p.m.


45 Regular Board Meeting: 7:00 p.m.

46 Shoshone High School Art Room (#278)

47 61 East Highway 24

48 Shoshone, Idaho 83352
49

50 Vice-Chair Rodriguez entertained a motion for adjournment.
51

1 Trustee Race made a motion to adjourn the meeting at 7:26 p.m. with Trustee Regalado
2 seconding.
3
4 Discussion: None
5
6 Vice-Chair Rodriguez stated all those in favor please say aye. Motion carried unanimously and
7 the meeting was declared as officially closed.
8
9
10 
11
12 Heather Wallace
13 District Clerk
14 June 11, 2024
15
16 This document serves as the official minutes of the June 11, 2024 Regular Board Meeting. An
17 audio recording is available of this meeting.